

# CONSTITUTION AND BY-LAWS OF THE DISTRICT 13 TRAINING ASSOCIATION

Revised 04-08

## ARTICLE I

### Title

- Section I This organization shall be known as the "District 13 Training Association." A non-profit tax exempt organization.
- Section II This organization is comprised of fire departments and or rural fire protection districts, located in Baker, Union, and Wallowa Counties.
- Section III This Association shall maintain membership in the Oregon Fire Instructor's Association.
- Section IV This Association shall not discriminate against any person because of their race, creed, political ideology, religion, color, national origin, sex, marital status, age, or presence of any sensory, mental or physical handicap.

## ARTICLE II

### Mission

- Section I The mission of this Association is to aid and assist in the Fire Service Training, share up to date fire information, and networking to the fire departments and or rural fire protection districts in District 13.
- Section II This Association will have no jurisdiction within any fire department and or rural fire protection district in this district other than to provide assistance in training by:
1. Establishment of an instructor pool for providing instruction,
  2. Providing training aids and materials through a Regional Resource Center.
  3. Utilizing the services of local colleges.
  4. Sponsoring area and regional fire schools within the District.

The Association will at the request of any fire department and or rural fire protection district asking for assistance, provide the aforementioned services to the best of its ability.

## ARTICLE III

### Membership

- Section I This Association shall have an open membership for any fire department and or rural fire protection district or organization showing interest in furthering the standards of fire service or related training within District 13.
- Section II Any person from a member or non-member organization may attend a meeting. Only one person from each member organization may vote.

Section III Dues in the amount of \$150.00 shall be paid annually by each member agency. Payment of annual dues entitles said agencies to discounted prices.  
Charges for classes are as follows:  
1 day: \$30 for members, \$40 for non-members  
2 or more days: \$50 for members, \$60 for non-members  
DPSST sponsored classes: \$5 day for both members and non-members  
Special Events: to be determined at time of scheduling, with 25% discount for members

Section IV Upon the dissolution of the Association, the officers shall, after paying or making provision for the payment of all the liabilities of the Association donate all assets, and resources to the Oregon Burn Center.

Section V This organization is organized exclusively for charitable or educational purposes within the meaning of Section 501 (C) (3) of the Internal Revenue Code.

Section VI Notwithstanding any other provision of these articles, the organization shall not carry on other activities permitted to be carried on by an organization exempt from Federal Income Tax under Section 501 (C) (3) of the Internal Revenue Code.

Section VII This organization is not organized for profit, and no part of the net earnings shall inure to the benefit of any private share holder or individual.

#### ARTICLE IV

Section I Officers

The officers of the Association shall be a President, Vice President, Secretary, Treasurer, District Liaison Officer, O.F.I. A. Executive Board Representative and Alternate.

#### ARTICLE V

Section I Election of Officers

The receiving of nominations and general election of officers will be held during the January meeting of the Association.

This election will be binding by a two-thirds (2/3) majority vote of the members, (minimum of 4 for a quorum) present during the meeting.

Section II The newly elected officers shall assume office at the February meeting of the Association.

## ARTICLE VI

### Section I

#### Duties of Officers

### Section II

President: The President shall preside at all meetings of the Association and maintain the continuity, direction, and progress of the Association. All regular standing and special committees shall be appointed by the President.

### Section III

Vice-President: The Vice-President shall perform the duties of the President in the President's absence.

### Section IV

Secretary: The Secretary shall record the proceedings of the meetings and provide the records of those meetings to the general membership.

Treasurer: The Treasurer shall record and conduct the financial transactions of the Association.

### Section V

District Liaison Officer: A member at large, to act as the District 13 Representative to DPSST, and appointed by DPSST.

O.F.I.A. Executive Board Representative/Alternate: Two members at large, to act as the District 13 representatives to the Oregon Fire Instructor's Association Executive Board. The representative shall be the voting delegate and the alternate shall perform the duties of the delegate in his/her absence. Both persons are to attend the O.F.I.A. Executive Board meetings whenever possible to give the District its best representation.

## ARTICLE VII

### Section I

#### Meetings

### Section II

The Association shall meet, starting January, monthly, on the last Thursday, at 7:00 p.m. (1900 hours) at a location mutually agreeable to the membership and decided on at an annual meeting.

### Section III

The Secretary shall send announcements to the training officers of all fire departments and or rural fire protection districts in the District, notifying them of the meeting date and location.

The rules contained in Roberts "Rules of Order" shall govern in all cases wherein they do not conflict with the rules of District 13.

## ARTIVCLE VIII

### Section I

#### Amendments

### Section II

No amendments to this Constitution and By-Laws shall be made, except by two-thirds (2/3) vote of the membership present, (minimum of 4 for a quorum) at the first meeting after the proposal for change was presented.

Any and all such changes made, will be dated and shall become effective immediately after being passed and signed by the President.